

## **NOTICE of FERPA RIGHTS**

It is the responsibility of the District to notify all parents regarding the Family Educational Rights and Privacy Act (FERPA) and its provisions regarding student records and directory information. FERPA is the federal law that sets forth basic privacy requirements for personally identifiable information contained in education records maintained in schools. Education records are defined as records that are directly related to a student, and maintained by an educational agency or a party acting on behalf of the educational agency.

The basic provisions of FERPA are:

- To allow parents access to educational records relating to their children; and
- To prohibit disclosure of education records to third parties unless the school obtains prior written parental consent for disclosure, or an exception to consent requirements applies.

In addition, parents have the right to request an amendment to educational records, as well as to a hearing process in the event that parents disagree with the school's decision not to amend a certain record. If you would like to inspect or review records or request an amendment or records contact the campus principal. For the purposes of FERPA "parent" includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or guardian.